

WEST HOLMES KNIGHTS



BOARD OF EDUCATION

JULY 16, 2018

WEST HOLMES HIGH SCHOOL

WILLIAM STERLING, SUPERINTENDENT
JAMIE ZEIGLER, TREASURER

MEMBERS: ANDREW JONES, PATRICIA SAGE, ERIC STROUSE,
BRAD WELSH, TINA ZICKEFOOSE

**BOARD OF EDUCATION
WEST HOLMES LOCAL SCHOOLS
AGENDA - REGULAR MEETING 7:00 p.m.
JULY 16, 2018
WEST HOLMES HIGH SCHOOL**

I. CALL TO ORDER

II. ROLL CALL

Motion by _____ Seconded by _____
Jones _____ Sage _____ Strouse _____ Welsh _____ Zickefoose _____

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL/ADJUSTMENTS TO AGENDA

Motion by _____ Seconded by _____
Jones _____ Sage _____ Strouse _____ Welsh _____ Zickefoose _____

V. APPROVAL OF MINUTES

A. Minutes of the Regular Meeting held June 18, 2018 attached to this agenda.

Motion by _____ Seconded by _____
Jones _____ Sage _____ Strouse _____ Welsh _____ Zickefoose _____

VI. CORRESPONDENCE & DONATIONS

Motion by _____ Seconded by _____
Jones _____ Sage _____ Strouse _____ Welsh _____ Zickefoose _____

VII. TREASURER'S REPORT

- A. Month End Reconciliation and Investments as of June 30, 2018 – Enclosed sheet marked “A”.
- B. Financial Report by Fund of Expenditures and Unencumbered Balances as of June 30, 2018 – Enclosed report marked “B”.
- C. Approval of Financial Summary for Month ending June 30, 2018 – Enclosed report marked “C”.

Motion by _____ Seconded by _____
Jones _____ Sage _____ Strouse _____ Welsh _____ Zickefoose _____

IX. SUPERINTENDENT'S REPORT

- 1. Committee Reports of the West Holmes Board of Education
- 2. Track Project – Bill Sterling
- 3. Summer PI Project Update – Bill Sterling
- 4. Staffing update – Bill Sterling

X. ACKNOWLEDGMENT OF GUESTS

XI. OLD BUSINESS

Motion by _____ Seconded by _____
Jones _____ Sage _____ Strouse _____ Welsh _____ Zickefoose _____

XII. NEW BUSINESS

- A. Approval of the Certificate of Record Disposal as per the Historical Society Records/AOS Records Retention Guidelines.
- B. West Holmes Elementary Student Handbooks for the 2018-19 school year.
- C. Approval of the Contract for Law Enforcement Services Between The Holmes County Sheriff and the West Holmes Local Schools, Ohio.

Motion by _____ Seconded by _____
Jones _____ Sage _____ Strouse _____ Welsh _____ Zickefoose _____

XIII. PERSONNEL ACTIONS

APPROVAL OF THE FOLLOWING:

A. HIRING

- 1. Andrea Troyer – Killbuck 3rd Grade Teacher – Step 0
- 2. Mitch Neece – Maintenance Supervisor - \$62,000.00

B. RESIGNATIONS

- 1. Kevin Maltarich submits his resignation effective July 31, 2018 (pending hiring by Tri-County ESC).

C. SUPPLEMENTALS

Athletics

1. Soccer

Varsity Girls Soccer Assistant	Ayla Uhl
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2. Volleyball

Volleyball HS Assistant	Makayla Palm
Volleyball MS Assistant (7 th grade)	Megan Roberts

3. Cheerleading

Varsity Cheerleading Assistant	Beth Lemon
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D. SUBSTITUTE

- 1. LuAnn Yoakem – Bus Driver

Motion by _____ Seconded by _____
Jones _____ Sage _____ Strouse _____ Welsh _____ Zickefoose _____

XIV. NEXT MEETING

August 20, 2018

7:00 P.M. – Regular Meeting

West Holmes High School

XV. ADJOURNMENT

Motion by _____ Seconded by _____
Jones _____ Sage _____ Strouse _____ Welsh _____ Zickefoose _____

FUTURE MEETINGS

September 17 High School (new teacher reception)
October 15 Millersburg
November 19 Clark
December 17 Lakeville
January 7 High School (Organizational Meeting)
February 18 Killbuck
March 18 Nashville
April 15 Middle School
May 20 High School
June 17 High School

WEST HOLMES LOCAL SCHOOLS 2018-2019 SCHOOL CALENDAR

2/28/18

<p>17 New teacher orientation 20 Opening Mtg./Inservice 21 Staff inservice meeting 22 Staff work day/Open House 23 First day of school</p> <p>9 days</p>	<p>AUGUST 2018</p> <table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <thead> <tr> <th>S</th><th>M</th><th>T</th><th>W</th><th>Th</th><th>F</th><th>S</th> </tr> </thead> <tbody> <tr><td></td><td></td><td></td><td>1</td><td>2</td><td>3</td><td>4</td></tr> <tr><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td></tr> <tr><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td></tr> <tr><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td></tr> <tr><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td><td>31</td><td></td></tr> </tbody> </table>	S	M	T	W	Th	F	S				1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31		<p>SEPTEMBER 2018</p> <table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <thead> <tr> <th>S</th><th>M</th><th>T</th><th>W</th><th>Th</th><th>F</th><th>S</th> </tr> </thead> <tbody> <tr><td></td><td></td><td></td><td></td><td></td><td></td><td>1</td></tr> <tr><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td></tr> <tr><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td></tr> <tr><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td></tr> <tr><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td></tr> <tr><td>30</td><td></td><td></td><td></td><td></td><td></td><td></td></tr> </tbody> </table> <p>3 Labor Day (No School) 21 Late Arrival (2 hours) 28 Midterms Home</p> <p>19 days</p>	S	M	T	W	Th	F	S							1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30																		
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JUNE 18, 2018
WEST HOLMES BOARD OF EDUCATION
REGULAR MEETING MINUTES

1. CALL TO ORDER
 2. ROLL CALL
 3. MOTION TO APPROVE MINUTES
 4. MOTION TO APPROVE DONATIONS
 5. MOTION TO APPROVE THE TREASURER'S REPORT
 6. COMMITTEE REPORTS
 7. SUPERINTENDENT'S REPORT
 8. GUESTS/PUBLIC PARTICIPATION
 9. MOTION TO APPROVE PERSONNEL
 10. MOTION TO APPROVE NEW BUSINESS
 11. MOTION TO ENTER EXECUTIVE SESSION
 12. MOTION TO ADJOURN
-

1. The Regular meeting of the West Holmes Board of Education was called to order at West Holmes High School.

2. Roll Call: Andrew Jones, Patricia Sage, Brad Welsh, Eric Strouse, Tina Zickefoose

ABSENT: None

3. Pledge of Allegiance.

4. Brad Welsh made a motion to approve the minutes of the Regular Meeting held May 21, 2018. The motion was seconded by Eric Strouse.

Yeas: Jones, Stouse, Sage, Welsh, Zickefoose

Nays: None

Motion: Carried

5. Patricia Sage made a motion that was seconded by Andrew Jones to approve the Correspondence & Donations.

Yeas: Jones, Stouse, Sage, Welsh, Zickefoose

Nays: None

Motion: Carried

6. Andrew Jones made a motion that was seconded by Eric Strouse to approve the Treasurer's Report as follows:

- A. Month End Reconciliation and Investments as of May 31, 2018 – Enclosed sheet marked "A".
- B. Financial Report by Fund of Expenditures and Unencumbered Balances as of May 31, 2018 – Enclosed report marked "B".
- C. Approval of Financial Summary for Month ending May 31, 2018 – Enclosed report marked "C".
- D. Approval of any necessary advances for year-end in order to put all funds in balance for Fiscal Year 2018. Details will be included in the Treasurer's Report at the July meeting if any are necessary.
- E. Approval of Appropriations for the 2018-2019 Fiscal Year and Final Appropriations for 2017-2018. Approval of all federal program funds' receipts and expenditures beginning July 1, 2017 through September 30, 2018.
- F. Approval to participate in the 2019 group rating program with CompManagement for worker's compensation.
- G. Approval of Argonaut Insurance for property, fleet, and liability insurance from July 1, 2018 through June 30, 2019.

Yeas: Jones, Stouse, Sage, Welsh, Zickefoose

Nays: None

Motion: Carried

8. Superintendent's Report

- 1. Committee Reports of the West Holmes Board of Education
 - a. Patricia Sage - Legislative
- 2. FFA Update
- 3. Spring Athletic Summary – Adam Brately

All Ohio Athletes

Brayden Chaney – 400 Meter Run

2nd Place Finish

Michael Taylor, Brady Taylor, Jonathan Kandel, Brayden Chaney –

4x200 Meter Relay Team

4th place finish

Michael Taylor, Jonathan Kandel, Travett Boughman, Brayden Chaney –

4x400 Meter Relay Team

2nd place finish

Katie Sprang – 800 Meter Run

7th place finish

Madison Kandel – Shot Put Qualifier

9. Guests/Public Participation:

Ron Hay

Jeff Woods

Corey Zickel

Diana McMillan

Brian Flickinger

Renee Woods

Aaron Kaufman

Robert Spurgeon

Julie Snyder

Carrie Maltarich

10. Eric Strouse made a motion that was seconded by Patricia Sage to approve all new business as follows:

- A. Approval to increase medical insurance premiums by ten percent effective July 1, 2018 for the 2018-2019 plan year.
- B. Approval of the EJ Therapy contract for the 2018-19 school year.
- C. Approval for the West Holmes Wrestling team to attend wrestling camp at Penn State July 7, 2018 through July 10, 2018.
- D. Approval to adopt the second resolution and acceptance of the County Auditor certification to proceed with putting the Permanent Improvement Levy on the ballot in November.

Yeas: Jones, Stouse, Sage, Welsh, Zickefoose

Nays: None

Motion: Carried

11. Brad Welsh made a motion that was seconded by Patricia Sage to approve the following Personnel Actions:

A. RENEWAL OF CONTRACTS – CONTRACT RECOMMENDATIONS

Approval of one year contract for the 2018-2019 school year:

Football

1. High School

Position 2018-2019	Name	<i>Step</i>
Football Head Coach	Zach Gardner	5
Football Assistant	Zach Golec	1
Football Assistant	Tom Eastep	26
Football Assistant	Matt Torgler	1
Football Assistant	Will O'Donnell	18
Football Asst Fresh	Ron Hay	11
Football Asst Fresh	Ty Harris	23
Volunteer HS Coach	Bill Kohl	

2. Middle School

Football Asst 7th	Dan Hendershott	3
Football Asst 7th	Don Snow	5
Football Head 8th	Scott Vaughn	3
Football Asst 8th	Jeremy Regula	0

Volleyball

1. High School

Head Volleyball	Sydney Mast	0
Volleyball Assistant		

2. Middle School

Head Volleyball 8th	Krystal Patterson	0
Volleyball Asst 7th		

Cross Country

1. High School/MS

Head Cross Country	Kevin Beachy	10
CC Assistant	Mike Ewing	4
CC Volunteer	Jennifer Stutzman	

Soccer

1. High School

Head Boys Soccer	Dave Zimmerly	4
Boys Assistant JV	Jason Arnold	1
Boys Asst Volunteer	Bruce Murphy	
Girls Soccer Assistant		
Girls Soccer Asst Volunteer		

Golf

1. High School

HS Head Coach	Isaac Haver	1
HS Golf Volunteer	Patrick Miller	

2. Middle School

Golf Head Coach	Keith Troyer	3
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Girls Tennis

1. High School

Head Girls Tennis	Jason Otto	15
Girls HS Tennis Volunteer	Nate Ewing	
Girls HS Tennis Volunteer	Evan Aurand	

Faculty Manager

1. High School

Faculty Manager	Jim Park	22
Faculty Manager	Lisa Ogi	22

2. Middle School

Faculty Manager	Nic Fioritto	10
Faculty Manager	Nina Lanning	7

Cheerleading

1. High School

Cheerleading – Head HS	Raven Wilcox	6
Cheerleading - Asst. HS		

2. Middle School

Cheerleading – Head MS	Melissa Rennecker	4
Cheerleading – Asst. MS	Kaci Martin	0

Band**1. High School**

Concert Band	Brian Dodd	19
Jazz Band	Brian Dodd	19
Marching Band	Brian Dodd	19
Pep Band	Brian Dodd	19
Assistant Band Director	Mike Pacula	18
Majorette Advisor		

Music**1. High School**

Musical Director	Kristen O'Brien
Choral Music Director	Kristen O'Brien

Theater**1. High School**

Theater Director	Kris Shearer
Co-Theater Manager	Brian Dodd
Co-Theater Manager	Kristen O'Brien

Academics**4. High School**

Senior Class Advisor	Jeremy Westbrook
Senior Class Advisor	Melissa Rodhe
Junior Class Advisor	Lacey Reynolds
Junior Class Advisor	Kelly Hozan
Sophomore Class Advisor	A. Kaye Parsons
Freshman Class Advisor	Nick Gerber
Yearbook Advisor	Jeremy Burnison
Honors Awards Coordinator	Lacey Reynolds
Tech Energizer	Jeremy Burnison
Academic Challenge	Brian Lash
Student Council Advisor	Alison Rogers
Knights of the Round Table Advisor	Mike Molnar
National Honor Society	Kelly Hozan
Science/Technology Adv	Robert Anthony
Science/Technology Adv	David Bayer

5. Elementary**a. Millersburg**

Director Safety Patrol	Angie Zimmerly
After-School Coordinator	Jonathan Gilley

b. Killbuck

Co-Director Safety Patrol	Lindsey Beachy
Co-Director Safety Patrol	Gerrilu Hughes

A. SUMMER SCHOOL

Millersburg – Kelsey Miller – Special Education, Kimberly Murphy, Michele Rawson
Killbuck – Nicole Hanna – Special Education, Loren Williams (sub)
Clark – Sara Hales and Melissa Bluck
Lakeville – Vanessa Woods and Courtney Cooper, Jenn Hopkins (sub)
Middle School – Sara Sponseller-Uhl (sub)

B. HIRING

1. Corey Zickel – High School Science – Step 0
2. Christine “Rachel” Frautschy – MS Classroom Aide – Step 0
3. Trisha Ross – Clark – Cook’s Helper – Step 0

C. LEAVE OF ABSENCE

1. Tiffany Stutzman requests a one-year maternal leave of absence effective for the 18-19 school year.

D. RESIGNATIONS

1. Zachary Brown submits his letter of resignation to be effective May 31, 2018.
2. Brian Flickinger submits his letter of resignation to be effective July 31, 2018.

Yeas: Jones, Stouse, Sage, Welsh, Zickefoose

Nays: None

Motion: Carried

12. Motion was made by Eric Strouse and seconded by Brad Welsh to go into Executive Session for the purpose of discussing the employment of personnel.

Yeas: Jones, Stouse, Sage, Welsh, Zickefoose

Nays: None

Motion: Carried

13. Motion was made by Brad Welsh and seconded by Tina Zickefoose to adjourn.

Yeas: Jones, Stouse, Sage, Welsh, Zickefoose

Nays: None

Motion: Carried

/s/ Tina Zickefoose

President, Board of Education

/s/ Jamie Zeigler

Treasurer