

April 22, 2015

Clark Elementary School PTO
1390 State Route 83
Millersburg, OH 44654

To Whom It May Concern:

The Clark Elementary School has students from Kindergarten through the 5th grade. We have received the School of Promise Award for 5 straight years and an "A" rating for state test results from the Ohio Department of Education. We serve approximately 110 students; and have awesome teachers and great community support.

For the last two years we have been raising money to put an outdoor track at our school for both the kids at the school as well as the Clark community. We have held numerous fundraisers including 5k races, Chili Supper, and Chicken BBQs. We have raised \$12,000! As a small school we think this is a great accomplishment and are truly thankful to the family and friends of our students and teachers, as well as the community. Our projected cost of the project is \$20,000.

We are asking you to consider making a monetary contribution to our track fund which is scheduled to be installed this summer. We are a non-profit organization and your donations will be tax exempt. Upon receipt of your donation, you will receive a thank you note with our tax ID number that will serve as your receipt for tax purposes.

We hope you will assist us in this endeavor -- your contribution is tax deductible and greatly appreciated. Thank you for taking the time to consider our request.

If you have any questions or need any additional information, please email or call us at the address below. On behalf of Clark Elementary School PTO, I would like to thank you in advance for your support of our mission to improve the lives of our children.

Sincerely,

Pam Shultz 330-231-5398 (shultzpam@yahoo.com), President
Misty Obringer 330-231-1104 (mdmo1977@gmail.com), Vice President
Clark Elementary PTO