

# Early Dismissal Plan

Dear Lakeville Parent,

We need to prepare for the possibility of school being dismissed early. Fortunately, this seldom happens, but when it does, children often become confused and uncertain about where they are to go. To relieve anxiety, and to assure that your child will not be stranded outside his home in adverse weather, we ask that you complete this form, discuss the arrangements with your child, and send the form back to school.

Thank you for helping us keep your child safe.

Sincerely,

Rick Mullins, Principal

You can find out if your child's school has an early dismissal by signing up with Ohio Alerts at [www.ohioalerts.com](http://www.ohioalerts.com)

Child's Name \_\_\_\_\_ Grade \_\_\_\_\_ Teacher \_\_\_\_\_

Address \_\_\_\_\_ Phone Number \_\_\_\_\_

Father's Name \_\_\_\_\_ Mother's Name \_\_\_\_\_

(The parent or step-parent living in the same home as the child)

\_\_\_\_\_ My child is to leave for an early dismissal in the usual way; no change.

\_\_\_\_\_ In the case of an emergency of an early dismissal, please do the following:

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We would also like to have you provide the following information so we may update our student records regarding parents' (the parent or step-parent living in the same home as the child) place of employment:

\_\_\_\_\_ Phone Number \_\_\_\_\_ Hours at this number  
Father's Employer

\_\_\_\_\_ Phone Number \_\_\_\_\_ Hours at this number  
Mother's Employer